

CHELAN COUNTY COMMISSIONERS  
MINUTES OF JULY 11&12, 2022

**Monday, July 11, 2022**

**9:00:22 A.M. Opening – Pledge of Allegiance**

Chairman Overbay calls the meeting to order. Present for session are Commissioners Bugert and Gering, County Administrator Cathy Mulhall and Clerk of the Board Carlye Baity

**9:01:37 A.M. Consent Agenda**

Upon motion and second by Commissioners Gering and Bugert, the Commission unanimously approves the consent agenda as follows:

1. Approval of Minutes
2. Vouchers as submitted and listed
3. Payroll Changes:
  - a) Melissa Gibbs, District Court, Step Increase
  - b) Bruce Bartlett, Sheriff, New Hire
4. Resolution #2022-65 RE: Fire Danger Rating and Revised Fire Restrictions

**9:03:19 A.M. Public Comment Period**

- Sean Lynn is present via zoom and inquires on upcoming STR discussion

**9:04:55 A.M. Board Discussion**

- Safety Committee meeting topics
- Ukraine Refugees grant funding
- Boundary Review Board – City of Wenatchee Annexations

**9:11:28 A.M. Executive Session**

Upon motion and second by Commissioners Bugert and Gering, the Commission unanimously approves to move into a 5 minute Executive Session Pursuant to RCW 42.30.110(g), performance of a public employee.

**9:16:55 A.M. Move back to regular session**

**9:17:24 A.M. Continued Board Discussion**

- Update on Commissioner Gering's meeting with North Cascades National Park Superintendent Don Striker regarding Stehekin
- LTAC Executive Director
- Manson Community Council meeting
- Upcoming Chelan-Douglas Transportation Council meeting
- Campus Emergency Response meeting
- Fire Marshal office space – Tour of facilities at 1:00pm today

**9:40:43 A.M. County Administrator Cathy Mulhall  
Discussion**

1. Superior Court Clerk Kim Morrison is present to discussion Legal Clerk Position

9:49:35 A.M. **Action**

Upon motion and second by Commissioner Gering and Bugert, the Commission unanimously approves the action items as follows:

1. Resolution #2022-66 RE: Cancellation of Warrants
2. Reclassification Request RE: Legal Clerks 20220711B4-2
3. WASPC Professional Services Contract for Mental Health Field Response 20220711A2-1

**Discussion**

2. HR Update

9:51:20 A.M. **Executive Session**

Upon motion and second by Commissioners Bugert and Gering, the Commission unanimously approves to move into a 10 minute Executive Session Pursuant to RCW 42.30.110(g), performance of a public employee.

**Extend Executive Session by 2 minutes – Public Notified**

10:03:32 A.M. **Move back to regular session**

10:05:27 A.M. **North Central Regional Library Presentation – Director Barbara Walters**

10:30:18 A.M. **Executive Session**

Upon motion and second by Commissioners Gering and Bugert, the Commission unanimously approves to move into a 10 minute Executive Session Pursuant to RCW 42.30.110(i), to discuss with legal counsel matters relating to enforcement actions, litigations or potential litigation.

10:40:602 A.M. **Move back to regular session**

10:40:38 A.M. **Recess**

11:00:21 A.M. **Natural Resources Director Mike Kaputa**

**Discussion**

1. Agreement with North 40 Film Company for forest products campus media development
2. Agreement with Pacific Appraisal for Malaga Waterfront Park properties

11:07:38 A.M. **Action**

Upon motion and second by Commissioner Gering and Bugert, the Commission unanimously approves the action items as follows:

1. Agreement with North 40 Film Company for forest products campus media development 20220711A5-1
2. Agreement with Pacific Appraisal for Malaga Waterfront Park properties 20220711A5-2

**Continued Natural Resources Discussion**

- USFS Blue Forest partnership
- Mission Ridge Project update
- UCSRB

11:49:22 A.M. **Recess**

1:00:58 P.M. **BID OPENING:** Single Point Vestibule Project

Bid Opening closed to further bids by Chairman Overbay. Two bids received as follows; Apollo Inc., at \$1,701,000.00 and Halme Builders at \$1,525,000.00. Engineers estimate is \$1,500,000.00. Bid documents referred to Facility Maintenance to ensure bids meet specifications.

1:04:30 P.M. **Action**

Upon motion and second by Commissioners Bugert and Gering, the Commission unanimously approves to accept the bids as presented, bid to be awarded next week, July 18<sup>th</sup> at 10:00 A.M. on the Administrator's agenda time.

1:07:18 P.M. **Action**

Upon motion and second by Commissioner Gering and Bugert, the Commission unanimously approves the action items as follows:

- Payroll Change: Thomas Cole, Facility Maintenance, Correction of steps – **add on**

1:08:44 P.M. **Discussion**

1. Departmental Update

1:11:51 P.M. **Executive Session**

Upon motion and second by Commissioners Bugert and Gering, the Commission unanimously approves to move into a 15 minute Executive Session Pursuant to RCW 42.30.110(g), performance of a public employee.

1:26:15 P.M. **Move back to regular session**

1:27:05 P.M. **Recess for Facility Tour with Maintenance Director Brian Travis**

1:40:34 P.M. **Continued Facilities Maintenance Discussion**

- Office space for Fire Marshal and storage for Hort./Pest Board

**1:45:03 P.M. Executive Session**

Upon motion and second by Commissioners Gering and Bugert, the Commission unanimously approves to move into a 5 minute Executive Session Pursuant to RCW 42.30.110(b) to consider the selection site or acquisition of real estate by lease or purchase.

**Executive Session is extended by 5 minutes – Public Notified**

**1:55:09 P.M. Move back to regular session**

**1:56:26 P.M. Closed Session**

Upon motion and second by Commissioners Bugert and Gering, the Commission unanimously approves to move into a Close Session pursuant to RCW 42.30.140 (4) to evaluate strategy and/or positions related to collective bargaining negotiations.

**3:30:13 P.M. Move back to regular session**

**3:30:35 P.M. Board recesses until Tuesday session**

**Tuesday, July 12, 2022**

**9:07:20 A.M. Fair/Expo Center Director Karen Welch**

**Discussion**

1. ARPA request
2. Departmental Updates

**9:32:02 A.M. Public Works Director Eric Pierson**

**Discussion**

1. Road Fund Budget Update
2. Manson Rights of Way to Water
3. Event Permit – Mary Bridge Courage Ride
4. Event Permit – Autumn Leaf Festival
5. Regional Bicycle Plan

**9:57:05 A.M. Flood Control Zone District Administrator Eric Pierson**

**Discussion**

1. Contract with KRCI, LLC for No. 1 Canyon Flood Control Basin, Flood Control Zone District Project 505 (FCD 505)

**9:58:15 A.M. Action**

Upon motion and second by Supervisors Gering and Bugert, the Board unanimously approves the action items as follows:

1. Contract with KRCI, LLC for No. 1 Canyon Flood Control Basin, Flood Control Zone District Project 505 (FCD 505) 20220711A5-3

**9:59:02 A.M. Continued Public Works Discussion**

- Update on Slide Ridge

10:00:25 A.M. **Action**

Upon motion and second by Commissioner Bugert and Gering, the Commission unanimously approves the action items as follows:

- Payroll Change: Bob Plumb, Fire, Life & Safety, Retirement – **add on**

**Continued Board Discussion Re: topics of discussion with Mayor Goedde**

10:16:55 A.M. **Community Development Interim Director Deanna Walter**

**PUBLIC HEARING (CONT. 7/5):** Proposed Amendment of the Building Permit Fee Schedule

Chairman Overbay opens the public hearing. Members of the public join via Zoom. No members of the public provided testimony. Public Comment period is closed.

10:22:56 A.M. **Action**

Upon motion and second by Commissioner Bugert and Gering, the Commission unanimously approves the action items as follows:

- Resolution **#2022-67** Proposed Amendment of the Building Permit Fee Schedule

10:25:02 A.M. **Action**

Upon motion and second by Commissioner Gering and Bugert, the Commission unanimously approves the action items as follows:

- Plat Cherry Park, Phase 2 (P 19-007)

**Discussion**

1. Plat Cherry Park, Phase 2 (P 19-007)
2. Department update
3. STR update (Kirsten Ryles)

10:56:15 A.M. **Executive Session**

Upon motion and second by Commissioners Bugert and Gering, the Commission unanimously approves to move into a 10 minute Executive Session Pursuant to RCW 42.30.110(i), to discuss with legal counsel matters relating to pending litigation.

11:07:10 A.M. **Move back to regular session**

11:08:18 A.M. **Fire Marshal Stephen Rinaldi**

**Discussion**

1. Activity Report
2. Department office space
3. Ingalls Creek Project Tour
4. WUI Code Task Force

11:36:36 A.M. **City of Chelan Mayor Goedde and City Administrator Wade Farris**

11:50:35 A.M. **Continued Board Discussion Re: Recruiting Services Agreement**

11:51:22 A.M. **Action**

Upon motion and second by Commissioner Gering and Bugert, the Commission unanimously approves the action items as follows:

- Executive Recruitment Services Agreement with GEM Resourcing for the Director of Human Resources 20220711A5-4

11:52:14 A.M. **Continued Board Discussion Re: salary survey**

11:59:47 A.M. **Recess**

1:00:15 P.M. **Superior Court Judges Discussion**

- Superior Court Administrator Position
- Mental Health Commissioner

1:48:44 P.M. **Recess**

200:01 P.M. **Continued Board Discussion**

- Superior Court Administrator Position

2:03:22 P.M. **Action**

Upon motion and second by Commissioner Bugert and Gering, the Commission unanimously approves the action items as follows:

- Change the Superior Court Administrator Position to a PW24 with no retroactive pay 20220711B4-3

2:03:56 P.M. **Continued Board Discussion**

- Organizational Assessment

2:49:42 P.M. **Recess**

**Wednesday, July 13, 2022**

9:00 A.M. **Tour of Ingalls Creek Water Tank with Fire Marshal Stephen Rinaldi**

11:30 A.M. **Adjourn**

Board adjourns until Monday, July 18, 2022.

Weekly Voucher Approval for Payment	20220711B4-1
Current Expense	\$1,981,522.26
Other Funds	<u>\$803,603.77</u>
Total All Funds	\$2,785,126.03

BOARD OF CHELAN COUNTY COMMISSIONERS

KEVIN OVERBAY, CHAIRMAN

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CARLYE BAITY, Clerk of the Board